


## MEETING MINUTES

### FOR A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE WHITEWRIGHT ECONOMIC DEVELOPMENT CORPORATION HELD AT THE WEDC/CHAMBER OFFICE - 113 W. GRAND MONDAY, MAY 20, 2019 - COMMENCING AT 5:30 P.M.

1. **ATTENDANCE/NOTICE OF MEETING:**
  - 1.1 **Members:** Mark Kline, Kelly Selman and Gwyn Jordan.
  - 1.2 **Absent:** Amy Shaw and Justin Minzenmayer.
  - 1.3 **Guests:** None
  - 1.4 **Staff:** Cathy Pierce – Administrative Secretary.
  - 1.5 **Notice of Meeting:** To be received and accepted as posted and distributed.
  - 1.6 **Called to Order:** At 5:38 P. M. President Kelly Selman called the meeting to order.
2. **CITIZEN INPUT:** None.
3. **Action Items:**
  - 3.1 **Approve the Minutes from April 15, 2019:** Moved: Gwyn Jordan, Seconded: Mark Kline; “that we approve the April 15, 2019 minutes.” Motion carried. 3-0
  - 3.2 **Approve the April 2019 Financial Reports:** Moved: Mark Kline, Seconded: Gwyn Jordan; “that we approve the April 2019 financial reports.” Motion carried. 3-0
4. **Action Items:**
  - 4.1 **Discuss and Take Action on Investing Funds:** Moved: Gwyn Jordan, Seconded: Mark Kline; “that we do not renew the \$15,000.00 CD at Independent Bank but instead move it into our savings account while we get 90 day rates & terms.” Motion carried. 3-0
  - 4.2 **Discuss and Take Action on Compensation to Chris Ely for WEDC Website Updates:** Moved: Mark Kline, Seconded: Justin Minzenmayer; “that we start with \$300.00 at this time, contingent on if she needs more late. Chris can do a monthly data entry cost and invoice the board.” Motion carried. 3-0
  - 4.3 **Presentation by Sal Saenz:** Moved: Gwyn Jordan, Seconded: Mark Kline; “that we table this matter at this time.” Motion carried. 3-0
  - 4.4 **Discuss and Take Action on Financial Assistance for Sal Saenz:** Moved: Gwyn Jordan, Seconded: Mark Kline; “to table this matter at this time.” Motion carried. 3-0
  - 4.5 **Discuss and Take Action on Having Carpets Cleaned in 111 & 113 W. Grand St.:** Moved: Mark Kline, Seconded: Gwyn Jordan; “that we have the carpets cleaned in 111 & 113 W. Grand. Motion carried. 3-0
5. **Informational Reports:**
  - 5.1 **Board Members Concerns:** Gwyn will get some quotes from Abel Aleman to look at the awnings. Gwyn has agreed to go to the TEDC classes and to do the SAM’s registration. Cathy informed the board that she would possibly be leaving by June 14.
6. **Adjourn:** Moved: Gwyn Jordan, Seconded: Mark Kline, “that we adjourn the meeting at 6:09 p.m. Motion carried. 3-0

  
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Kelly Selman – President

  
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Gwyn Jordan - Secretary