

MEETING MINUTES

FOR A REGULAR MEETING OF THE BOARD OF DIRECTORS OF  
THE WHITEWRIGHT ECONOMIC DEVELOPMENT CORPORATION  
HELD AT THE WEDC/CHAMBER OFFICE – 113 W. GRAND,  
ON MONDAY, JANUARY 20, 2020 COMMENCING AT 5:30 P.M.

1. ATTENDANCE NOTICE OF MEETING:
  - 1.1 Members: Kelly Selman, Gwyn Jordan, Mark Kline, Amy Shaw
  - 1.2 Absent: Justin Minzenmayer
  - 1.3 Guests: Laura Freer, Chris Ely, Mayor Jamie Lawrence, Greg Last, Larry Norrell, James Sauls
  - 1.4 Notice of Meeting: To be received and accepted as posted and distributed.
  - 1.5 Called to order: At 5:42p.m. President Kelly Selman called the meeting to order.
  
2. Citizens Input: Laura Freer introduced herself as new Chamber of Commerce President; Larry Norrell shared plans for additional events at the Tractor Pull Arena.
  
3. Action Items:
  - 3.1 Approve The Minutes From November 18, 2019: Moved: Mark Kline, Seconded: Amy Shaw, “to approve minutes from the November 18, 2019 meeting.” Motion carried, 4-0.
  - 3.2 Approve The September through December 2019 Financial Reports: Moved: Amy Shaw, Seconded: Mark Kline, “to approve the September through December 2019 financial reports.” Motion carried, 4-0.
  
4. Action Items:
  - 4.1 Discuss and Take Action on Awning Repair Quotes: Five quotes submitted, all proposing different solutions. Moved: Kelly Selman, Seconded: Mark Kline, “to approve up to \$500 to LG Norrell with Galt Construction to perform a water test to determine the cause of the leak before taking further action.” Motion carried, 4-0.
  - 4.2 Discuss and Take Action on WEDC Website Updates: Chris Ely and Greg Last were present to advise. Learned that it may be beneficial to update entire city website rather than just a site for the WEDC. Moved: Mark Kline, Seconded: Gwyn Jordan, “to have Amy obtain three quotes to set up a city-wide website using a word press site.” Motion carried, 4-0.
  - 4.3 Discuss and Take Action on Steps to Hiring a Secretary: Updated information from Gwyn Jordan and Mayor Lawrence. 4B Board created a job description, which the city posted. Four have applied so far. No action needed.
  
5. Informational Reports:
  - 5.1 Board Members Concerns: none
  
6. Adjourn: Moved: Gwyn Jordan, Seconded: Mark Kline, “to adjourn the meeting at 7:10 p.m.” Motion carried, 4-0.

*Kelly Selman*  
Kelly Selman – President

*Amy Shaw*  
Amy Shaw, Board Secretary