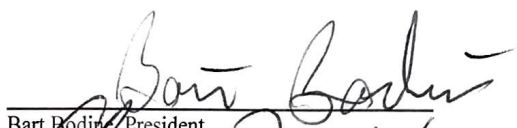



MEETING MINUTES

NOTICE OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE WHITEWRIGHT COMMUNITY DEVELOPMENT CORPORATION HELD AT THE WCDC/CHAMBER OFFICE – 113 W. GRAND, ON MONDAY, OCTOBER 12, 2020 COMMENCING AT 7:00 P.M.

1. **ATTENDANCE/NOTICE OF MEETING:**
 - 1.1. **Board Members:** Bart Bodine, Karri Donoho, Ruby Howell, Vicki Herber, Chris Donoho, Matt Cook
 - 1.2. **Absent Board Member:** Shirley Ballard
 - 1.3. **Guests:** Sarah Beth Owen, Gwyn Jordan, Mayor Jamie Lawrence
 - 1.4. **CDC Staff:** Olivia Hutchison, Administrative Assistant
 - 1.5. **Notice of Meeting:** To be received and accepted as posted and distributed
 - 1.6. **Called to Order:** At 7:05 PM Bart Bodine, President called the meeting to order
2. **CITIZEN INPUT:** Mayor Jamie Lawrence thanked the CDC group/board for the work done for the community. Sarah Beth Owen asked about the Executive Session, it was announced that it was cancelled due to lack of subject matter in the Meeting Announcement.
3. **Action Items:**
 - 3.1. **Approve Minutes from September 14, 2020 Regular Meeting.** Motioned: Karri Donoho. Seconded: Ruby Howell. Motion carried 6-0.
 - 3.2. **Approve Minutes from September 18, 2020 Special Budget Meeting.** Motioned: Ruby Howell. Seconded: Vicki Herber. Motion carried 6-0.
 - 3.3. **Approve September 2020 Financial Report.** Motioned to Table: Karri Donoho. Seconded: Matt Cook. Reporting of Mowing and Beautification (52005, 52008, 52174) needs to be updated. Budget actuals with list of checks needs to be included to packets. Motion carried 6-0.
4. **Action Items - BUSINESS OF MEETING:**
 - 4.1. **Discuss and take action on Community Development Corporation Board Member updates.** Motioned: Karri Donoho. Seconded: Matt Cook. Karri Donoho will remain as a Board Member for another term however will set down from being Secretary. Vicki Herber is at the end of her term and will resign. Matt Cook will remain as a Board Member for another term. Olivia Hutchison was nominated to fill the position of Vicki Herber and to be Secretary. Motioned carried 6-0.
 - 4.2. **Discuss and take action on Electronic Sign repairs.** Motioned to table: Matt Cook. Seconded: Karri Donoho. EDC (A Board) will be contacted regarding sharing the cost of \$1,000 to repair module censor (no cost for censor – labor and trip charge). Motioned carried 6-0.
 - 4.3. **Discuss and take action on Fall Celebration (Festival).** Motioned: Matt Cook. Seconded: Ruby Howell. Lot across from Library will be decorated in a "Fall Theme" for \$500 or less. Motion carried 6-0.
 - 4.4. **Christmas Decoration Sealed Bid 2020-001 opening.** Motioned: Karri Donoho. Seconded: Vicki Herber. One bid received from DFW (Lighting) Painting \$3,300. Bid awarded to DFW Painting for Christmas Decorations to include City Hall, City "Y" and the Gazebo at Nature Pond. Bart to notify DFW Painting of award. Motion carried 6-0.
Discuss and take action on Christmas Decorations: Motioned to Table: Matt Cook. Seconded: Karri Donoho. Flag pole needs to be purchased for Christmas decorations to be placed at the City "Y" intersection that can be used for lights and later for a flag. Motion carried 6-0.
 - 4.5. **Discuss grant for Park improvements.** Ruby Howell and Gwyn Jordan gave update on Grant for Park. Grant cap is \$200,000. Funds cannot be used for Nature Pond (dig-out). Can be used for erosion, walking paths and lighting. Jackie Jester has been contacted regarding pond dig-out. This will come out of budget. Brandon Latimer, Public Works Director continues to work on grant.
 - 4.6. **Executive Session:** Cancelled due to lack of subject matter in Meeting Notice.
5. **Informational Reports:** (1.) Tornado sirens need to be addressed. They cannot be heard blocks away from City Hall. (2.) An additional person needs to be added for check signing.
6. **Adjourn:** Meeting was adjourned by Bart Bodine at 8:12 PM. Motioned: Matt Cook, Seconded: Vicki Herber. Motioned carried 6-0.


Bart Bodine, President


Olivia F. Hutchison, Administrative Assistant