

NOTICE & AGENDA

NOTICE OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE WHITEWRIGHT ECONOMIC DEVELOPMENT CORPORATION WILL BE HELD AT THE WEDC/CHAMBER OFFICE – 113 W. GRAND, ON MONDAY NOVEMBER 13, 2023 COMMENCING AT 4:30 P.M.

1. Call Meeting to Order and Establish a Quorum:
2. **Visitor's/Citizens Forum:** *(State law prohibits the board from considering or deliberating on any item not listed on the posted agenda. A person may address the board on items not on the printed agenda. Comments are limited to three (3) minutes. The board may not comment or deliberate regarding such statements or comments during this period. Any discussion of the subjects must be limited to a proposal to place the subject on the agenda for a future meeting. Sec. 551.042 of the Open Meeting Act).*
At this time, any person with business not scheduled on this Agenda may speak to the Board. No formal action can be taken on these items at this meeting.
3. **Action Items:**
 - 3.1. Approve Minutes from October 9th, 2023 Regular Meeting.
 - 3.2. Approve October 2023 Financial Report.
4. **Action Items – Business of Meeting:**
 - 4.1. Update on Administrative Assistant position from Olivia Hutchison to Cathy Phifer.
 - 4.2. Discuss and approve key pad entry system.
 - 4.3. Discuss and approve changing signatures for bank accounts..
5. **Informational Reports:** *(These reports are for information only. No discussion is appropriate unless there is a specific item listed below or there is a request that the item be placed on a subsequent agenda as a discussion and action item. Sec. 551.0415 of Open Meetings Act):*
 - 5.1. Board Members Concerns:
6. **Adjourn:**
 1. Items marked with an * are on the consent agenda and will be voted on in one motion unless a board member asks for a separate discussion.
 2. The board may vote and/or act upon each of the items listed on this agenda pursuant to the Open Meetings Act.
 3. The board reserves the right to retire into executive session concerning any of the items listed on this Agenda, whenever it is considered necessary and legally justified under the Open Meetings Act, Chapter 551, Government Code Vernon's Texas Code Annotated in accordance with the authority contained in Section 551.071- Consultation with attorney, Section 551.072-Deliberation regarding real property, Section 551.073-Deliberation regarding prospective gift, Section 551.074-Personnel, Section 551.076-Deliberation regarding security devices, and Section 551.087-Deliberation regarding economic Development negotiation.
 4. Person with disabilities who plan to attend this meeting and who may need assistance should contact the Chamber Office at 903.364.2000 two working days prior to the meeting so that the appropriate arrangements can be made. This facility is wheelchair accessible and accessible parking spaces are available.

I, THE UNDERSIGNED AUTHORITY, DO HEREBY CERTIFY THAT THE ABOVE Notice and Agenda of meeting of the Board of Directors of the Whitewright Economic Development Corporation is a true and correct copy of said notice and that I arranged to have posted a true and correct copy of said notice on the front glass of the Whitewright City Hall, a place convenient and readily accessible to the general public at all times, and said notice was to my knowledge posted on November 9, 2023 by 4:30 P.M., and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting. Gov. Code Sec. 551.043

DATED THIS THE 8th DAY OF NOVEMBER, 2023.

Erick Elwell, President