



**CITY OF WHITEWRIGHT**  
**Public Library Quarterly Meeting**  
**July 27, 2021**  
**MINUTES**

Members Present: Rod Earnheart, Mike Holloway, Stefan Kells, Jeanne Tykoski  
Others Present: Linda Vickers, Chris Ely

**I) Call meeting to Order and Establish a Quorum**

Meeting called to order at 5:05 p.m. by Chair Rod Earnheart.

**II) Action Items**

**1. Approval of Minutes of April 13, 2021**

Motion made by Jeanne Tykoski to approve minutes, seconded by Stefan Kells, motion carried.

**2. Consider and approve nominees for Library Advisory Board: Trinity Huffman, Linda Vickers**

Motion made by Jeanne Tykoski to approve Trinity Huffman and Linda Vickers as members of the Library Advisory Board, seconded by Mike Holloway, motion carried. Names will be forwarded to the City Secretary to place on the next City Council agenda for final approval.

**3. Consider and approve Secretary**

Motion made by Jeanne Tykoski to name Stefan Kells as Secretary, seconded by Mike Holloway, motion carried.

**III) Information Reports**

**1. Advisory Board and Director Concerns**

Chris Ely advised the board that over \$500 had been received as memorials for Jeanie Coleman, with more expected. Some donors requested funds be put towards the Summer Reading Program, but since that is ending this week, staff was considering purchasing materials to use in our Cricut machine, which is frequently used to cut out letters and shapes for SRP and other programs.

Two applicants for the Assistant Librarian position have been interviewed. Both are local and library users since they were children. A third applicant did not show up for their interview. There are two other possible candidates, but they are in the process of moving the Whitewright, so their availability may take several weeks.

**2. Financial and Statistical Reports**

A review of the financial report showed the majority of items on target in both revenue and expenditures. There was a slight increase over budget of income from local books sold and in memorials due to donations given in memory of Jeanie Coleman.

Collection development spending was at about 50% of budget at the end of the third quarter. This is primarily due to COVID-19 issues, especially a lack of video releases in 2020-21.

Library visits increased in June to 630, up from ~400/month in April and May. For comparison, June 2019's library visits totaled 891. Circulations of physical materials went from 617 to 725 from April to May, and June's circs totaled 1,386. Digital checkouts stayed in the 500s to low 600s range all three months.

We are now able to include usage statistics for our online archive of The Whitewright Sun in our reporting to TSLAC. Since October 1, 2020, that adds 5,919 local database uses.

**3. Director's Report**

**1. Tocker Foundation**

A grant application for \$10,675 has been submitted. If approved, it will fund new computers for staff and the public, a copier, and other electronic needs. It also includes a new water fountain with a water bottle filling station.

2. *Friday Women's Club Update*

On July 9th, the Friday Women's Club met in the library's meeting room. Chris Ely presented a program on the library's collection and programming.

3. *Summer Reading Program*

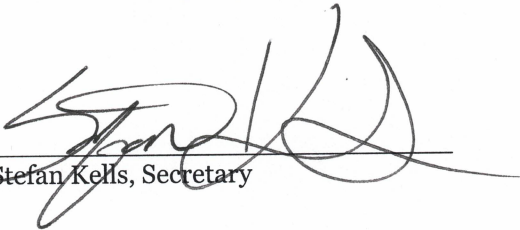
Due to space limitations, three in-person programs were scheduled. On June 16th, Game Warden Randolph McGee spoke to a crowd of 51. On July 14th, Touch-A-Truck drew 70 attendees. Our third program is scheduled for July 28th at 9 a.m. and will feature reptiles.

This year we featured "brag tags" where participants could earn a bead for each time they visit the library. This has been popular, and we believe it helped boost our in-library numbers.

We also arranged a scavenger hunt with the help of local businesses: Tejas Mexican Grill, The Loft, Triple R Barbeque, Gateway/Sonic, Legend Bank, Whitewright Pharmacy, and Dairy Queen.

Sonic provided coins to be redeemed for a free drink, and Legend Bank donated funds to purchase plastic book bags.

IV) **Meeting Adjourned at 6:03 p.m.**

  
Stefan Kells, Secretary

10/12/21  
Date