

MEETING MINUTES

**NOTICE OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF
THE WHITEWRIGHT ECONOMIC DEVELOPMENT CORPORATION
WAS HELD AT THE WEDC/CHAMBER OFFICE – 113 W. GRAND,
ON MONDAY, APRIL 11, 2022 COMMENCING AT 5:30 P.M.**

1. Attendance/Notice of Meeting:

- 1.1. Board Members: Kelly Selman, Diana Scott, Marven Aterberry, Erick Elwell, Gwyn Jordan
- 1.2. Absent Board Members: None
- 1.3. EDC Staff: Olivia Hutchison
- 1.4. Notice of Meeting: To be accepted and received as posted and distributed.
- 1.5. Called to Order: At 5:35 PM Kelly Selman, President called this meeting to order.

2. Visitor's/Citizens Forum

At this time, any person with business not scheduled on this Agenda may speak to the Board. No formal action can be taken on these items at this meeting. None.

3. Action Items:

- 3.1. Approve Minutes from March 7, 2022 EDC Regular Meeting. Motion to Approve: Gwyn Jordan. Seconded: Erick Elwell. Motion carried 5-0.
- 3.2. Approve March 2022 Financial Report. Motion to Approve: Gwyn Jordan. Seconded: Marven Aterberry. Motion carried 5-0.

4. Action Items: BUSINESS OF MEETING

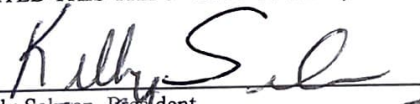
- 4.1. Discuss and approve Board Member replacement. Discussed to add Sal Saenz to Board to replace Gwyn Jordan who is at the end of her term. Motion to Approve: Gwyn Jordan. Seconded: Erick Elwell. Motion carried 5-0.
- 4.2. Discuss and approve WEDC Action Plan. Final Action Plan document reviewed for approval. Motion to Approve: Gwyn Jordan. Seconded: Erick Elwell. Motion carried 5-0.
- 4.3. Discuss guidelines for project quotes and bids. Follow city guidelines for purchases, it will be a process of the EDC board to always bring in three quotes of for purchase of products and services. All purchased will go before the EDC board for approval. Discussion only, no formal voting.
- 4.4. Discuss and approve for all Board Members to complete "Open Meeting Act" training online by next board meeting May 9, 2022. Link included in meeting packet will be sent to all board members to use for training. Training to be completed by next board meeting, May 9th, 2022. Discussion only, no formal voting.

5. Informational Reports: (These reports are for information only. No discussion is appropriate unless there is a specific item listed below or there is a request that the item be placed on a subsequent agenda as a discussion and action item. Sec. 551.0415 of Open Meetings Act):

- 5.1. Board Members Concerns: A joint workshop with City Council is needed. An UpToDate Zoning Map needs to be posted to the EDC web page and kept current. Gwyn Jordan was thanked for her service to the board.

6. Adjourn: Meeting was adjourned by Kelly Selman, President at 6:09 PM. Motion to Adjourn: Gwyn Jordan. Seconded: Marven Aterberry. Motion carried 5-0.

DATED THIS THE 3rd DAY OF MAY, 2022.



Kelly Selman, President



Olivia F. Hutchison, Administrative Assistant