

MEETING MINUTES

NOTICE OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE WHITEWRIGHT COMMUNITY DEVELOPMENT CORPORATION HELD AT THE WCDC/CHAMBER OFFICE – 113 W. GRAND, ON MONDAY, JULY 12, 2021 COMMENCING AT 7:00 P.M.

1. **Attendance/Notice of Meeting:**

- 1.1. **Board Members:** Karrie Donoho, Chris Donoho, Shirley Ballard, Ruby Howell, Olivia Hutchison
- 1.2. **Absent Board Members:** Kelly Selman, Matt Cook
- 1.3. **Guests:** None
- 1.4. **Notice of Meeting:** To be received and accepted as posted and distributed.
- 1.5. **Called to Order:** At 7:15 PM Karri Donoho, President called the meeting to order.

2. **Visitor's/Citizens Forum:** None

3. **Action Items:**

- 3.1. Approve Minutes from June 14, 2021 Regular Meeting. Motion to Approve: Ruby Howell. Seconded: Chris Donoho. Motion Carried: 5-0.
- 3.2. Approve June 2021 Financial Report. Updates needed. Motion to Table: Shirley Ballard. Seconded: Ruby Howell. Motion Carried: 5-0.

4. **Action Items – BUSINESS OF MEETING:**

- 4.1. Discuss Christmas lighting and decorations for 2021. Add will be placed in the three local papers (Herald Democrat, Fannin Leader and Whitewright Sun) inviting companies to bid on Christmas Lightning. Action already taken, Karri and Olive will meet with Veterans Christmas Lighting to walk through what we would like to have done. Three other companies have been contacted by phone and messages left. Budget \$6K for Christmas Lighting. Motion to run add: Ruby Howell. Seconded: Olivia Hutchison. Motion Carried: 5-0.
- 4.2. Discuss Community Park Clean-up Day. We will have a Clean-up Day cleaning one park at a time and invite the community to participate. Possibly providing food and entertainment later that same day. A place has been found that sells fresh mulch, cost is \$20 per truck load. Due to liability for the volunteers, we need a waiver created removing all liabilities from the City. September will be the best month for this activity. Additional information will be presented at the August meeting. Motion to Approve for September: Shirley Ballard. Seconded: Ruby Howell. Motion carried 5-0.
- 4.3. Mowing Bids update. Only one bid has been received for highway mowing at this date. All adds for Park Mowing bids have been updated to include beautification area not included in the original description.
- 4.4. Tree Trimming update. Tree trimming has been completed. All suckers have been removed however no dead was removed from the top of due to timing, crêpe myrtles where in bloom.
- 4.5. Electrical repair update. Nothing has been done with this to date.
- 4.6. Discuss USA Flags. We have a budget of \$900 to purchase flags and flags haven't been purchased as approved at the June meeting. In Bonham they drilled holes in the sidewalk to display the flags in that are loaned to the City of Bonham by their local Boy Scout troop. Their scouts install and remove the flags. We will contact the Whitewright Scout troop to see if they have flags that can be used for this purpose. We need to have a couple of people as our Flag Committee. Ruby Howell and Shirley Ballard volunteered to be the Flag Committee. Motion Approved: 5-0.

5. **Informational Reports:** (These reports are for information only. No discussion is appropriate unless there is a specific item listed below or there is a request that the item be placed on a subsequent agenda as a discussion and action item. Sec. 551.0415 of Open Meetings Act);

- 5.1. **Board Members Concerns:** The check writing needs to be brought back in-house. This concern will be placed on the agenda August agenda.

6. **Adjourn:** Meeting was adjourned by Karri Donoho, President at 8:15 PM. Motion to Adjourn: Ruby Howell. Seconded: Shirley Ballard. Motion Carried: 5-0.

DATED THIS 29th DAY OF JULY, 2021.


Karri Donoho, President


Olivia F. Hutchison, Secretary