

## MEETING MINUTES

**NOTICE OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF  
THE WHITEWRIGHT COMMUNITY DEVELOPMENT CORPORATION  
HELD AT THE WCDC/CHAMBER OFFICE – 113 W. GRAND,  
ON MONDAY, JANUARY 11, 2021 COMMENCING AT 7:00 P.M.**

**1. ATTENDANCE/NOTICE OF MEETING:**

- 1.1. **Board Members:** Bart Bodine, Olivia Hutchison, Ruby Howell, Chris Donoho, Karri Donoho, and Shirley Ballard.
- 1.2. **Absent Board Member:** Matt Cook
- 1.3. **Guest:** Tona Shiplet, Mayor; Gwyn Jordan
- 1.4. **Notice of Meeting:** To be received and accepted as posted and distributed.
- 1.5. **Call to Order:** At 7:06 PM Bart Bodine, President called the meeting to order.

**2. Visitor's/Citizens Input:** None

**3. Action Items:**

- 3.1. Approve Minutes from November 9, 2020 Regular Meeting. Motioned to Approved: Karri Donoho. Seconded: Shirley Ballard. Motioned Carried: 6-0
- 3.2. Approve November 2020 Financial Report. Motioned to Approved: Ruby Howell. Seconded: Shirley Ballard. Motion Carried: 6-0
- 3.3. Approve December 2020 Financial Report. Motioned to Approved: Karri Donoho. Seconded: Shirley Ballard. Motion Carried: 6-0

**4. Action Items - BUSINESS OF MEETING:**

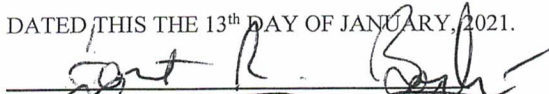
- 4.1. Discuss and consider Tx CDBG Grant that will be utilized for a downtown revitalization program. Mayor Tona Shiplet to present information on the grant and the grant amount of a maximum \$350,000 with a 15% match. This is a sidewalk grant for just downtown area known as Downtown Revitalization Program. This grant will cover repairs to sidewalks for the entire city block area (where we office) both sides of the street. Not sure if it will cover block where City Hall sits. The grant is being brought to CDC Board for our contribution, this is such a visible item that CDC needs to consider this grant "it fits our mission". If we want to go forward the cost of an application is around three publications, deadline to submit is May 3, 2021. The grant will be tabled at this time until more information is provided. Motion to Table: Karri Donoho. Seconded: Ruby Howell. Motion Carried: 6-0
- 4.2. Discuss and consider a contribution to the cost of repairing the roof top at City Hall. The \$45,000 bid originally submitted to repair the roof top at City Hall is now up to \$100,000 due to code compliance. City Hall is still waiting on 2 additional bids. CDC Board will consider providing some assistance due to the fact it has to do with the appearance of the building. Repairs need to be done and the space repurposed, possibly add a second floor. This building will never be taken down. Suggested to table until additional information has been submitted. Motion to Table: Karri Donoho. Seconded: Shirley Ballard. Motion Carried: 6-0
- 4.3. Discuss and consider the purchase of (2) flag poles at Highway 69 and Highway 11. Three quotes have been received for review. Comparison chart was created comparing quotes submitted by Flag Systems in Dallas, TX; U.S. Flag & Flagpole Supply in Plano, TX; and Liberty Flagpoles (Online Website). Agreed to use Flag Systems can provide pole, installation, and flags. Motion to Approve: Karri. Seconded: Shirley Ballard. Motion Carried: 6-0


**5. Informational Reports:** (These reports are for information only. No discussion is appropriate unless there is a specific item listed below or there is a request that the item be placed on a subsequent agenda as a discussion and action item. Sec. 551.0415 of Open Meetings Act):

- 5.1. Board Members Concerns: Karri Donoho would like to have committees and subcommittees created so that projects are organized. We need to come together as a board and divide the participation evenly.
- 5.2. Christmas Decorations - Bart Bodine will address the Christmas lights being removed. Christmas decorations need to be addressed earlier in the year, May-June time frame. We need to consider buying our own decorations and soliciting the help from the City resources to help with installation.
- 5.3. We also need to address security cameras at the pond if Christmas decorations will continue to be redone at the pond.
- 5.4. Christmas decorations at the lot where a huge success this year. Decorations looked great. Movie Night was a big success in the lot.

**6. Adjourn:** Meeting was adjourned by Bart Bodine, President at 8:00 PM. Motioned: Ruby Howell. Seconded: Shirley Ballard. Motion Carried 6-0

DATED THIS THE 13<sup>th</sup> DAY OF JANUARY, 2021.

  
Bart Bodine, President

  
Olivia F. Hutchison, Secretary