

MEETING MINUTES

NOTICE OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE WHITEWRIGHT COMMUNITY DEVELOPMENT CORPORATION HELD AT THE WCDC/CHAMBER OFFICE – 113 W. GRAND, ON MONDAY, NOVEMBER 8, 2021 COMMENCING AT 7:00 P.M.

1. **Attendance/Notice of Meeting:**

- 1.1. Board Members: Karri Donoho, Chris Donoho, Kelly Selman, Matt Cook, Shirley Ballard, Ruby Howell, Olivia Hutchison
- 1.2. Absent Board Members: None
- 1.3. Guests: None
- 1.4. Notice of Meeting: To be received and accepted as posted and distributed.
- 1.5. Called to Order: At 7:06 PM Karri Donoho, President called the meeting to order.

2. **Visitor's/Citizens Forum:** At this time, any person with business not scheduled on this Agenda may speak to the Board. No formal action can be taken on these items at this meeting. None.

3. **Action Items:**

- 3.1. Approve Minutes from October 11, 2021 Regular Meeting. Motion to Approve: Kelly Selman. Seconded: Matt Cook. Motion carried 6-0.
- 3.2. Approve September 2021 Financial Report. Motion to Approve: Kelly Selman. Seconded: Ruby Howell. Motion carried 6-0.
- 3.3. Approve October 2021 Financial Report. Motion to Approve: Kelly Selman. Seconded: Shirley Ballard. Motion carried 6-0.

4. **Action Items - BUSINESS OF MEETING:**

- 4.1. Discuss and approve adding lights to Skate Park and Basketball Court. Table until we talk with electric company regarding them installing a light, if that is not a possibility additional information is needed regarding the cost for B Board to install. Motion to Table: Matt Cook. Seconded: Ruby Howell. Motion carried 6-0.
- 4.2. Discuss and approve repair to Snap Center. Ruby Howell provided information on damage to the Southeast Grayson Senior Center (Snap Center). This item will be tabled until information is provided regarding insurance claim for damages to the center and an update from the mayor's office regarding surrounding cities that use the Senior Center being contacted for possible contributions. Any contributions made to the Senior Center need to be made out to Southeast Grayson Senior Center. Motion to Table: Matt Cook. Seconded: Chris Donoho. Motion carried 6-0.
- 4.3. Discuss and approve Christmas Bonus. Discussed possibility of Christmas Bonus and amount for Administrative Assistant. Motion to Change Amount Denied: Matt Cook. Seconded: Chris Donoho. Shirley Ballard abstained from voting. Motion carried 5-0.
- 4.4. Discuss and approve Board Members Tenure List. Motion to Approve: Kelly Selman. Seconded: Matt Cook. Motion carried: 6-0.
- 4.5. Update on Flags for downtown. Hole will be bore in the sidewalk to stand flag poles in. We have nine new flags to be added to existing supply. Twenty-one additional flags are back-ordered will be delivered within four weeks. Flag will be flown in the main section of downtown with fifteen flags on each side of W. Grand Street.
- 4.6. Update on Administrative duties. Duties for the Secretary of the Community Development Corporation Board will now include check-writing for the board.

5. **Informational Reports:** (These reports are for information only. No discussion is appropriate unless there is a specific item listed below or there is a request that the item be placed on a subsequent agenda as a discussion and action item. Sec. 551.0415 of Open Meetings Act):

- 5.1. Board Members Concerns: Detra Ball did stop by to let us know that a \$1000 donation will be made to Good Fellows from the money they collected from the Community BBQ. A Thank You letter was received from the Southeast Grayson Senior Center thanking the Community Development Corporation for the \$3000 donation to help with the new air condition system. Board members at the end of their term will be asked if they plan to volunteer for an additional term or if they wish to resign.

6. **Adjourn:** The meeting was adjourned by Karri Donoho, President at 8:05 PM. Motion to Adjourn: Olivia Hutchison. Seconded: Ruby Howell. Motion carried 6-0.

DATED THIS THE 12th DAY OF NOVEMBER, 2021.


Karri Donoho, President


Olivia F. Hutchison, Secretary