

## MEETING MINUTES

**NOTICE OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF  
THE WHITEWRIGHT COMMUNITY DEVELOPMENT CORPORATION  
HELD AT THE WCDC/CHAMBER OFFICE – 113 W. GRAND,  
ON MONDAY, SEPTEMBER 13, 2021 COMMENCING AT 7:00 P.M.**

**1. Attendance/Notice of Meeting:**

- 1.1. Board Members: Chris Donoho, Kelly Selman, Ruby Howell, Matt Cook, Olivia Hutchison, Karri Donoho, Shirley Ballard (Arrived 7:03)
- 1.2. Absent Board Members: None
- 1.3. Guests: Mayor Tona Shiplet, Gwyn Jordan, John Simon - Whitewright Sun Newspaper, Marven Aterberry, Don Williams
- 1.4. Notice of Meeting: to be received and accepted as posted and distributed.
- 1.5. Called to Order: At 7:01 PM Karri Donoho, President called the meeting to order.

**2. Visitor's/Citizens Forum:** At this time, any person with business not scheduled on this Agenda may speak to the Board. No formal action can be taken on these items at this meeting. None.

**3. Action Items:**

- 3.1. Approve Minutes from August 9, 2021 Regular Meeting and Workshop. Motion to Approve: Kelly Selman. Seconded: Ruby Howell. Motion carried 6-0.
- 3.2. Approve August 2021 Financial Report. Motion to Approve: Kelly Selman. Seconded: Chris Donoho. Motion carried 7-0.

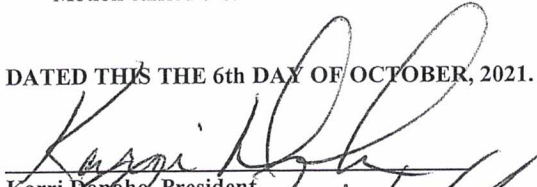
**4. Action Items - BUSINESS OF MEETING:**

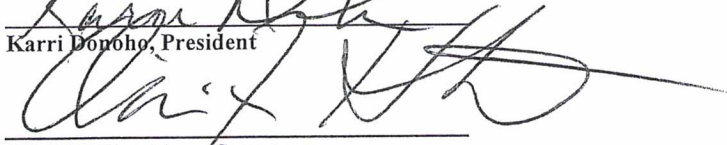
- 4.1. Discuss and approve use of Christmas lights, owned by the B Board. Mr. Saulz was not at meeting to discuss his proposal. Motion to Table: Chris Donoho. Seconded: Kelly Selman. Motion carried 7-0.
- 4.2. Review and approve the Standard Mowing Contract. Motion to Approve: Kelly Selman. Seconded: Ruby Howell. Motion carried 7-0.
- 4.3. Discuss and approve purchase of Weed & Feed for parks. Current mower, Marven Aterberry is not licensed to spray for weeds. We will investigate commercial companies that can spray for weeds that the city is currently using for community facilities. Motion to Table: Olivia Hutchison. Seconded: Kelly Selman. Motion carried 7-0.
- 4.4. Discuss and approve painting project images from with Whitewright High School for Skate Park. Ten images were presented to vote on by all board members present. Image No. 4 won the vote. Project will start on October 20, 2021 and by finished by October 22, 2021. Motion to Approve: Shirley Ballard. Seconded: Matt Cook. Motion carried 7-0.
- 4.5. Discuss and approve Community Park Clean-up Day expense. Budget set at \$2500. Funds will cover crushed granite and mulch for all walk ways and flower beds. Motion to Approve: Kelly Selman. Seconded: Shirley Ballard. Motion carried 7-0.
- 4.6. Nature Park Pond update. A meeting was held with Hater Engineering to figure start the cost estimate process. A meeting with Brandon will take place to see what needs to be done at this park first around the park and with the drainage issues. A Parks and Wildlife 80/20 grant is in the process and will be awarded in February. Electrical issues at the "Y" and pavilion light have been replaced. The up-lights at the "Y" are still being addressed, we are looking at other options for a more permanent installation. We are also looking into a different way to control the water overflow of the duck pond.

- 5. Informational Reports:** (These reports are for information only. No discussion is appropriate unless there is a specific item listed below or there is a request that the item be placed on a subsequent agenda as a discussion and action item. Sec. 551.0415 of Open Meetings Act):
- 5.1. Board Members Concerns: Note: Budget for 2021-2022 was approved by City Council.

- 6. Adjourn:** The meeting was adjourned by Karri Donoho, President at 7:44 PM. Motion to Adjourn: Kelly Selman. Seconded: Matt Cook. Motion carried 7-0.

DATED THIS THE 6th DAY OF OCTOBER, 2021.

  
Karri Donoho, President

  
Olivia F. Hutchison, Secretary