

## MEETING MINUTES

### NOTICE OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE WHITEWRIGHT COMMUNITY DEVELOPMENT CORPORATION WILL BE HELD AT THE WDCD/CHAMBER OFFICE – 113 W. GRAND, ON MONDAY, OCTOBER 9, 2023 COMMENCING AT 6:00 P.M.

1. Attendance/Notice of Meeting

- 1.1. Board Members: John Simon, Kelby Shaw, Brandon Palmer, Ginger Miller, Sally O'Brien, Absent: Kathryn McKenney and Kelly Selman
- 1.2. Guests: Laura Freer
- 1.3. Notice of Meeting: To be accepted and received as posted and distributed
- 1.4. Called to order: At 6:00PM John Simon called the meeting to order

2. Visitor's/Citizens Forum: At this time, any person with business not scheduled on this Agenda may speak to the Board. No formal action can be taken on these items at this meeting. Laura Freer discussed the need for a Visitor's Center staff member and wanted to know if they could help with the Chamber of Commerce is at all possible, they would be willing to pay them.

3. Action Items:

- 3.1. Approve Minutes from September 18, 2023 Regular Meeting. Motion to Approve: Kelby Shaw and Seconded: Brandon Palmer Motion Carried 5-0
- 3.2. Review and Approve August, 2023 Financial Report.: Motion to Approve: Kelby Shaw Seconded: Ginger Miller Motion Carried 5-0
- 3.3. Review and Approve September, 2023 Financial Report. Motion to Approve: Ginger Miller Seconded: Kelby Shaw Motion Carried 5-0

4. Action Items - BUSINESS OF MEETING:

- 4.1. Nominate and approve new board member officers.  
President: John Simon Motion to Approve: Ginger Miller Seconded: Kelby Shaw Motion Carried 4:1 John Simon against  
Vice President: Kelly Selman Motion to approve: Kelby Shaw Seconded: Ginger Miller Motion Carried 5-0  
Treasurer: Ginger Miller Motion to Approve: Kelby Shaw Seconded: Sally O'Brien Motion Carried: 5-0  
Secretary: Sally O'Brien Motion to Approve: Sally O'Brien Seconded: Kelby Shaw Motion Carried: 5-0
- 4.2. Update on Administrative Assistant position and Olivia Hutchison. Update given that there is no one to fill the position at this time, No Motion
- 4.3. Discuss and approve Chamber of Commerce receiving assistance from CDC Admin.
- 4.4. Discuss and approve Library expenses. No new information, Motion to postpone: Brandon Palmer Seconded: Kelby Shaw Motion Carried 5-0
- 4.5. Discuss and approve board representative attend Friday Women's Club of Whitewright. Motion to have John Simon attend, Motion to approve: Kelby Shaw Seconded: Brandon Palmer Motion Carried 5-0
- 4.6. Discuss ongoing management of the electronic sign. It was suggested we ask Kari, Motion to approve: Brandon Palmer Seconded: Ginger Miller Carried 5-0
- 4.7. Discuss and approve changing signatures for bank accounts. Motion to add President John Simon, Treasurer Ginger Miller, City Secretary Nancy Reynolds and remove Olivia Hutchison and Kari Donoho as signatory for bank accounts. Motion to approve: Kelby Shaw Seconded: Brandon Palmer Motion Carried 5-0


4 Informational Reports: (These reports are for information only. No discussion is appropriate unless there is a specific item listed below or there is a request that the item be placed on a subsequent agenda as a discussion and action item. Sec. 551.0415 of Open Meetings Act):

4.6 Board Members Concerns: Discussed having a joint meeting with the A board

5 Adjourn: meeting was adjourned at 7:02PM John Simon President Motion to Adjourn: John Simon Seconded: Ginger Miller Carried 5-1

I, THE UNDERSIGNED AUTHORITY, DO HEREBY CERTIFY THAT THE ABOVE Notice and Agenda of meeting of the Board of Directors of the Whitewright Community Development Corporation is a true and correct copy of said notice and that I arranged to have posted a true and correct copy of said notice on the front glass of the Whitewright City Hall, a place convenient and readily accessible to the general public at all times, and said notice was to my knowledge posted on October 6, 2023 by 5:30 P.M., and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting. Gov. Code Sec. 551.043

DATED THIS THE 8th DAY OF January, 2024.

  
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John Simon, President