

MEETING MINUTES

NOTICE OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE WHITEWRIGHT COMMUNITY DEVELOPMENT CORPORATION WAS HELD AT THE WCDC/CHAMBER OFFICE – 113 W. GRAND, ON MONDAY, NOVEMBER 7, 2022 COMMENCING AT 7:00 P.M.

1. **Attendance/Notice of Meeting:**

- 1.1. Board Members: Karri Donoho, Chris Donoho, Eric Prindle, John Simon, and Olivia Hutchison
- 1.2. Absent Board Members: Kelly Selman, Ginger Miller.
- 1.3. Guests: Mayor, Tona Shiplet; Chris Ely, John Sinor, Nancy Reynolds, Brandon Latimer, Rhett O'Neal.
- 1.4. Notice of Meeting: To be accepted and received as posted and distributed.
- 1.5. Called to Order: At 7:00 PM Karri Donoho, President called this meeting to order.

2. **Visitor's/Citizens Forum:** At this time, any person with business not scheduled on this Agenda may speak to the Board. No formal action can be taken on these items at this meeting. None.

3. **Action Items:**

- 3.1. Discuss and Approve Minutes from September 12, 2022 Regular Meeting. Minutes recording need additional review. Motion to Postpone: John Simon. Seconded: Eric Prindle. Motion carried 4-0.
- 3.2. Approve Minutes from October 10, 2022 Regular Meeting. Motion to Approve: John Simon. Seconded: Eric Prindle. Motion carried 4-0.
- 3.3. Approve October, 2022 Financial Report. Financial review will be postponed until City has accounting system up and running. Add check numbers to spreadsheets going forward. Motion to Postpone: Eric Prindle. Second: Chris Donoho. Motion carried 4-0.

4. **Action Items - BUSINESS OF MEETING:**

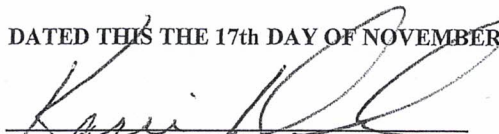
- 4.1. Update on Nature Park Pond. Chris Donoho had an introductory meeting with the city attorney and city engineer. The attorney did suggest that the B-Board engage an engineering firm so we have a master agreement so our goals can be discussed. A suggestion has been made to fill in the pond, this will involve the public's input. This will be on the December agenda to discuss and approve engaging an engineering firm.
- 4.2. Discuss and approve Fire Department/EMS assistance. The cost of two sets of stabilizer jacks will be covered by the B-Board at an estimated cost of \$3,900 each totaling \$7,800. An actual invoice will be submitted for payment. Motion to Approve: Chris Donoho. Seconded: John Simon. Motion carried 3-0. Eric Prindle abstained from voting.
- 4.3. Discuss and approve Police Department assistance. The cost of (8) steel vest plates and a repeater. Cost estimated to be \$4,560. An actual invoice will be submitted for payment. Motion to Approve: John Simon. Seconded: Eric Prindle. Motion carried: 4-0.
- 4.4. Discuss and approve Library assistance. The cost of various library projects will be covered at a total cost of \$4,000. Motion to approve. John Simon. Seconded: Chris Donoho. Motion carried 4-0.
- 4.5. Discuss and approve Southeast Grayson Senior Center request for donation. We need to talk with the Senior Center to see what the needs are before the B-Board makes a donation. Motion to Postpone: John Simon. Seconded: Eric Prindle. Motion carried 4-0.
- 4.6. Discuss and plan for displaying of US Flags during for Veteran's Day. John Simon and Eric Prindle will handle putting up and taking down the flags for the Veteran's Day holiday.
- 4.7. Update on Christmas Lights. Christmas lights have gone up. They still need to finish City Hall because a different type of light hanger needs to be used with the new roof at City Hall. Lights will be turned on the day after Thanksgiving.
- 4.8. Update on Edward Jones account. Edward Jones account has been established. On agenda for next meeting will be vote on an amount for the Edward Jones account.
- 4.9. Update on Olivia Hutchison work schedule. Olivia has been working a regular work schedule, Tues – Sat four hours per day this month and will continue until the end of November at this time.
- 4.10. Discuss and approve Visitor's Center employee salary increase. Motion to move to Executive Session: John Simon. Entered into an Executive Session at 8:24 PM. At 8:33 PM came out of Executive Session. A salary increase of \$0.75 was approved during the Executive Session. Salary will be \$15.00 per hour. Motion to Approve salary increase: Eric Prindle. Seconded: Chris Donoho. Motion carried 3-0. Olivia Hutchison abstained from voting.

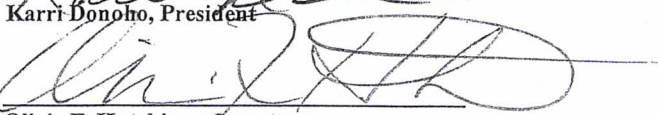
5. **Informational Reports:** (These reports are for information only. No discussion is appropriate unless there is a specific item listed below or there is a request that the item be placed on a subsequent agenda as a discussion and action item. Sec. 551.0415 of Open Meetings Act):

- 5.1. Board Members Concerns: Good Fellows project has started.

6. **Adjourn:** Meeting was adjourned by Karri Donoho, President at 8:40 PM. Motion to Adjourn: John Simon. Seconded: Eric Prindle. Motion carried 4-0.

DATED THIS THE 17th DAY OF NOVEMBER, 2022.


Karri Donoho, President


Olivia F. Hutchison, Secretary