

## MEETING MINUTES

**NOTICE OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF  
THE WHITEWRIGHT COMMUNITY DEVELOPMENT CORPORATION  
WAS HELD AT THE WDC/CHAMBER OFFICE – 113 W. GRAND,  
ON MONDAY, MAY 9, 2022 COMMENCING AT 7:00 P.M.**

**1. Attendance/Notice of Meeting:**

- 1.1. Board Members: Karri Donoho, Chris Donoho, Kelly Selman, Shirley Ballard, Ginger Miller
- 1.2. Absent Board Members: Ruby Howell, Olivia Hutchison
- 1.3. Guests: Tona Shiplet, Mayor; John Simon, Whitewright Sun/City Council; Keith, Curtis Lawn Care
- 1.4. Notice of Meeting: To be accepted and received as posted and distributed.
- 1.5. Called to Order: At 7:04 PM Karri Donoho, President called this meeting to order.

**2. Visitor's/Citizens Forum**

At this time, any person with business not scheduled on this Agenda may speak to the Board. No formal action can be taken on these items at this meeting. None.

**3. Action Items:**

- 3.1. Approve Minutes from April 11, 2022 Regular Meeting. Motion to Approve: Kelly Selman. Seconded: Shirley Ballard. Motion carried 5-0.
- 3.2. Approve April, 2022 Financial Report. Motion to Approve: Kelly Selman. Seconded: Ginger Miller. Motion carried 5-0.

**4. Action Items - BUSINESS OF MEETING:**

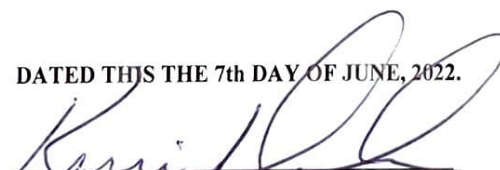
- 4.1. Review and approve Bids for Christmas Lighting 2022. One bid received for Christmas Lighting 2022 from Curtis Smith Lawn Care in the amount of \$8550. One correction made, City Hall lights will all be white and not red/white (item 6.). Proposal will be reduced by \$300 due to correction. Proposal amount with correct \$8250. Motion to Approve: Chris Donoho. Seconded: Kelly Selman. Motion carried 5-0.
- 4.2. Discuss Board Members to completion of "Open Meeting Act" training. All board members have completed with the exception of Shirley Ballard and Ruby Howell.
- 4.3. Update on Nature Park Cleanup Day. Nature Park Cleanup Day is May 21<sup>st</sup> beginning at 9:30 AM. Brown mulch instead of black mulch will be delivered, brown mulch was less expensive.
- 4.4. Discuss and approve the purchase of Microsoft 365 software needed to run accounting software. The added software will enable checks to be printed instead of handwritten and reports can be generated in-house. Motion to Approve: Kelly Selman. Seconded: Shirley Ballard. Motion carried 5-0.

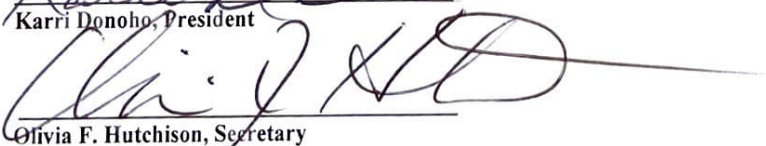
**5. Informational Reports: (These reports are for information only. No discussion is appropriate unless there is a specific item listed below or there is a request that the item be placed on a subsequent agenda as a discussion and action item. Sec. 551.0415 of Open Meetings Act):**

- 5.1. Board Members Concerns: Karri Donoho has an appointment with attorney to discuss terms of board member, this may only affect Shirley Ballard and Ruby Howell. Chris Donoho mentioned fence needs repairing at Frog Park North end and West side. Tona will check to see if the city can make repairs.

**6. Adjourn: Meeting was adjourned by Karri Donoho, President at 7:24 PM. Motion to Adjourn: Kelly Selman. Seconded: Shirley Ballard. Motion carried 5-0.**

DATED THIS THE 7th DAY OF JUNE, 2022.

  
Karri Donoho, President

  
Olivia F. Hutchison, Secretary