

MEETING MINUTES

NOTICE OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE WHITEWRIGHT COMMUNITY DEVELOPMENT CORPORATION AS HELD AT THE WDCD/CHAMBER OFFICE – 111 W. GRAND, ON MONDAY, JULY 10, 2023 COMMENCING AT 6:00 P.M.

1. **Attendance/Notice of Meeting:**

- 1.1. Board Members: Karri Donoho, Chris Donoho, Kelly Selman, John Simon, Olivia Hutchison and Ginger Miller
- 1.2. Absent Board Members: Eric Prindle
- 1.3. Guests: Zak Pritchard, Pest Hunters Pest & Pond Mgt.
- 1.4. Notice of Meeting: To be accepted and received as posted and distributed.
- 1.5. Called to Order: At 6:00 PM Karri Donoho, President called this meeting to order.

2. **Visitor's/Citizens Forum:**

At this time, any person with business not scheduled on this Agenda may speak to the Board. No formal action can be taken on these items at this meeting. None.

3. **Action Items:**

- 3.1. Approve Minutes from June 12, 2023 Regular Meeting. Motion to Approve: Kelly Selman. Seconded: Ginger Miller. Motion carried 6-0.
- 3.2. Review and Approve June, 2023 Financial Report. Motion to Approve: John Simon. Seconded: Kelly Selman. Motion carried 6-0.

4. **Action Items - BUSINESS OF MEETING:**

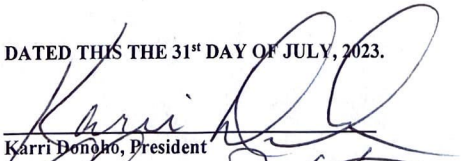
- 4.1. Discuss and approve extension of Duck Pond maintenance. Zak Pritchard with Pest Hunters Pest & Pond Management presented continued maintenance option for pond maintenance. Suggested monthly maintenance fee \$150. Motion to Approve: Ginger Miller. Seconded: Olivia Hutchison. Motion carried 6-0.
- 4.2. Accept and approve the resignation of Eric Prindle from the board. Motion to Accept resignation: John Simon. Seconded: Chris Donoho. Motion carried 6-0.
- 4.3. Review and approve replacement candidate for open board position. Nominee is Kelby Shaw. Motion to Approve: Ginger Miller. Seconded: Kelly Selman. Motion carried 6-0.
- 4.4. Review and approve \$3000 donation to the Whitewright Area Chamber of Commerce for the 2023 Fall Festival. Approval will be postponed until after Budget 2023-2024 approval. Motion to Postpone: John Simon. Seconded: Olivia Hutchison. Motion carried 6-0.
- 4.5. Pick date for 2023-2024 Budget workshop. Budget Workshop will be August 7, 2023 @ 7:00 PM.
- 4.6. Discuss and approve bid packets for Christmas Lighting. Update bid notice to remove "using existing Christmas lights". Remove "include a copy of Liability Insurance. Option to submit for 1-Year and 3-Year contracts. Submit by date will be September 11, 2023 at 6:00 PM. Motion to approve with changes: John Simon. Seconded: Kelly Selman. Motion carried 6-0.
- 4.7. Discuss and approve bid packets for Park Mowing contract. Remove "include a copy of Liability Insurance. Submit by date will be September 11, 2023 at 6:00 PM. Motion to Approve: John Simon. Seconded: Kelly Selman. Motion carried 6-0.
- 4.8. Discuss and approve bid packets for Highway Mowing contract. Remove "include a copy of Liability Insurance. Submit by date will be September 11, 2023 at 6:00 PM. Motion to Approve: John Simon. Seconded: Kelly Selman. Motion carried 6-0.
- 4.9. Discuss and approve the added cost of mowing the strip of land north of LED sign. No need for additional cost, area included in contract.

5. **Informational Reports:** (These reports are for information only. No discussion is appropriate unless there is a specific item listed below or there is a request that the item be placed on a subsequent agenda as a discussion and action item. Sec. 551.0415 of Open Meetings Act):

- 5.1. Board Members Concerns: Work towards finding replacements for September 2023 vacancies.

6. **Adjourn:** Meeting was adjourned by Karri Donoho, President at 7:48 PM. Motion to Adjourn: John Simon. Seconded: Kelly Selman. Motion carried 6-0.

DATED THIS THE 31st DAY OF JULY, 2023.



Karri Donoho, President



Olivia F. Hutchison, Secretary