

MEETING MINUTES

**NOTICE OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF
THE WHITEWRIGHT COMMUNITY DEVELOPMENT CORPORATION
WAS HELD AT THE WCDC/CHAMBER OFFICE – 113 W. GRAND,
ON MONDAY, FEBRUARY 13, 2023 COMMENCING AT 7:00 P.M.**

1. **Attendance/Notice of Meeting:**
 - 1.1. Board Members: Karri Donoho, Chris Donoho, Kelly Selman, Ginger Miller, John Simon and Olivia Hutchison
 - 1.2. Absent Board Members: Eric Prindle
 - 1.3. Guests: Tona Shiplet, Mayor.
 - 1.4. Notice of Meeting: To be accepted and received as posted and distributed.
 - 1.5. Called to Order: At 7:00 PM Karri Donoho, President called this meeting to order.
2. **Visitor's/Citizens Forum:**

At this time, any person with business not scheduled on this Agenda may speak to the Board. No formal action can be taken on these items at this meeting. None.
3. **Action Items:**
 - 3.1. Approve Minutes from January 9, 2023 Regular Meeting. Motion to Approve: Ginger Miller. Seconded: Kelly Selman. Motion carried 6-0.
 - 3.2. Review January 2023 Financial Report. No motion needed.
4. **Action Items - BUSINESS OF MEETING:**
 - 4.1. Discuss and approve City of Whitewright PSA(s) for pond renovation. We have received one quote and need to contact other engineering companies for additional or decide if this should be pursued at this time due to cost. We can revisit treating the water with chemical and aerate the pond as proposed by Pest Hunters. Also need to look into available grants for projects of this sort. Motion to Postpone
 - Renovation of Pond: John Simon. Seconded: Olivia Hutchison. Motion carried: 6-0.
 - 4.2. Discuss and approve replacement of "Welcome to Whitewright" signs. Replacing the four original signs in vinyl will cost \$3k and will only last for a couple of years. We need a more permanent solution and are looking at metal signs at around \$6k. We will request a quote on metal with white plexi glass insert with and without back-lighting for a permanent solution. We will also request quotes on white vinyl signs. Motion to Postpone until quotes are received: Olivia Hutchison. Seconded: Ginger Miller. Motion carried 6-0.
 - 4.3. Discuss and approve repairs to bridge in Nature Park. Quotes needed for actual cost of materials and labor. Motion to Postpone: John Simon. Seconded: Chris Donoho. Motion carried 6-0.
 - 4.4. Update on "Safe Route to School" grant. The original paperwork for the grant previously submitted can be used to reapply for the grant and has been submitted. The match for the grant will be an estimated \$68k.
 - 4.5. Discuss and approve CDC Board Member Tenure Report. Motion to Approve: John Simon. Seconded: Chris Donoho. Motion carried 6-0.
 - 4.6. Vote or accept current officers of the Community Development Corporation Board. Current officers: Karri Donoho, President; Kelly Selman, Vice President; John Simon, Treasure and Olivia Hutchison, Secretary. Motion to Accept current officers: John Simon. Seconded: Chris Donoho. Motion carried 6-0.
 - 4.7. Discuss and review Projects for 2023. All discussed with the exception of fence at Kid's Park which needs to be addressed. A quote will be requested to replace the side on Bond Street and back of park. Olivia Hutchison will contact fencing company.
5. **Informational Reports:** (These reports are for information only. No discussion is appropriate unless there is a specific item listed below or there is a request that the item be placed on a subsequent agenda as a discussion and action item. Sec. 551.0415 of Open Meetings Act):
 - 5.1. Board Members Concerns: Add to March Meeting Agenda to discuss and approve a dollar amount to be transferred from Legend Bank to Edward Jones account.
6. **Adjourn:** Meeting was adjourned by Karri Donoho, President at 8:04 PM. Motion to Adjourn: John Simon. Seconded: Kelly Selman. Motion carried 6-0.

DATED THIS THE 3rd DAY OF MARCH, 2023.


Karri Donoho, President


Olivia F. Hutchison, Secretary