

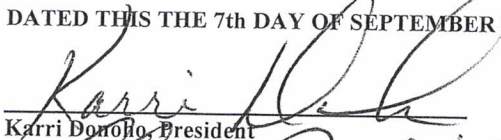
MEETING MINUTES

**NOTICE OF A REGULAR MEETING AND WORKSHOP OF THE BOARD OF DIRECTORS OF
THE WHITEWRIGHT COMMUNITY DEVELOPMENT CORPORATION
WAS HELD AT THE WCDC/CHAMBER OFFICE – 113 W. GRAND,
ON MONDAY, AUGUST 8, 2022 COMMENCING AT 7:00 P.M.**

1. **Attendance/Notice of Meeting:**
 - 1.1. Board Members: Karri Donoho, Chris Donoho, Kelly Selman, Shirley Ballard, Ginger Miller, John Simon, and Olivia Hutchison
 - 1.2. Absent Board Members: None
 - 1.3. Guests: Brandon Latimer, Public Works Dept – City of Whitewright; Zach Pritchard, Pest Hunters Pest & Pond Management; Jill Miels, Whitewright Senior Center.
 - 1.4. Notice of Meeting: To be accepted and received as posted and distributed.
 - 1.5. Called to Order: At 7:03 PM Karri Donoho, President called this meeting to order.
2. **Visitor's/Citizens Forum:**

At this time, any person with business not scheduled on this Agenda may speak to the Board. No formal action can be taken on these items at this meeting. Jill Miels from the Senior Center discussed the Meals on Wheels program and the Senior Center Open House August 15th-19th, 2022.
3. **Action Items:**
 - 3.1. Approve Minutes from July 11, 2022 Regular Meeting. Motion to Approve: Kelly Selman. Seconded: John Simon. Motion carried 6-0.
 - 3.2. Approve July 2022 Financial Report. Motion to Approve: John Simon. Seconded: Chris Donoho. Motion carried 6-0.
4. **WORKSHOP Action Items:**
 - 4.1. CDC 2022-2023 Budget. Preliminary budget presented and discussed. Budget reviewed and will be discussed in next Workshop Meeting.
 - 4.2. Schedule Workshop date to review and approve final budget. A Budget Workshop/Called Meeting will be on August 22, 2022 at 7:00 PM to discuss final 2022-2023 Budget and Pond Renovation Sealed Bid packet.
5. **Action Items - BUSINESS OF MEETING:**
 - 5.1. Update on Nature Park Pond. A presentation was made by Zach Pritchard, Pest Hunters Pest & Pond Mgt. giving his recommendations for renovating the Nature Park Pond. Due to the cost involved with this project it will become a Sealed Bid project. This item will be discussed and approved at a workshop meeting on August 22, 2022.
 - 5.2. Discuss and approve Board Member Officer(s) appointment. Kelly Selman will become Vice President October 1, 2022. Motion to Approve: John Simon. Seconded: Ginger Miller. Motion carried 6-0. John Simon will be Treasurer effective immediately. Motion to Approve: Kelly Selman. Seconded: Ginger Miller. Motion carried 6-0.
 - 5.3. Discuss and approve Mowing Bid packets and advertisement. Packet presented for approval. Update date and remove information regarding insurance from newspaper add. Motion to Approve: Kelly Selman. Seconded: John Simon. Motion carried 6-0.
 - 5.4. Update on displaying US Flags during holidays (President's Day, Memorial Day, Independence Day, Labor Day and Veteran's Day). Flags will be displayed by John Simon with assist from Whitewright Scouts, Karri Donoho, Chris Donoho, and Ginger Miller.
 - 5.5. Discuss and approve purchase of Dropbox to be shared with A Board. A Dropbox license will be purchased and shared with the A Board. Motion to approve: Kelly Selman. Seconded: Chris Donoho. Motion carried 6-0.
 - 5.6. Update on Ricoh Copy/Printer. Copy/Printer has been fixed. Contract needs to be reviewed and discussed at a later date.
 - 5.7. Update on repayment of Visitor Center Salary to City. It was brought to the attention of the City of Whitewright and the B-Board that invoices had not been issued for the payroll of staff member, Olivia Hutchison for 2020, 2021 and 2022 to date. An invoice has been issued and paid to the City of Whitewright.
 - 5.8. Discuss and approve Visitor's Center and staff member requested changes. Olivia Hutchison will work partly in the Visitor's Center and from home on a trial basis for the next two months. Motion to Approve: Kelly Selman. Seconded: John Simon. Motion carried 6-0.
6. **Informational Reports:** (These reports are for information only. No discussion is appropriate unless there is a specific item listed below or there is a request that the item be placed on a subsequent agenda as a discussion and action item. Sec. 551.0415 of Open Meetings Act):
 - 6.1. Board Members Concerns: Check with the city to see if the Visitor Center computer can be backed up to the city computer.
7. **Adjourn:** Meeting was adjourned by Karri Donoho, President at 9:05 PM. Motion to Adjourn: Kelly Selman. Seconded: John Simon. Motion carried 5-0.

DATED THIS THE 7th DAY OF SEPTEMBER 2022.


Karri Donoho, President


Olivia F. Hutchison, Vice President/Secretary