

## MEETING MINUTES

### NOTICE OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE WHITEWRIGHT COMMUNITY DEVELOPMENT CORPORATION WAS HELD AT THE WDC/CHAMBER OFFICE – 113 W. GRAND, ON MONDAY, APRIL 11, 2022 COMMENCING AT 7:00 P.M.

1. **Attendance/Notice of Meeting:**

- 1.1. Board Members: Karri Donoho, Ginger Miller, Kelly Selman, Shirley Ballard, Olivia Hutchison
- 1.2. Absent Board Members: Chris Donoho, Ruby Howell
- 1.3. Guests: Nancy Reynolds
- 1.4. Notice of Meeting: To be received and accepted as posted and distributed.
- 1.5. Called to Order: At 7:04 PM Karri Donoho, President called the meeting to order.

2. **Visitor's/Citizens Forum:**

At this time, any person with business not scheduled on this Agenda may speak to the Board. No formal action can be taken on these items at this meeting. None.

3. **Action Items:**

- 3.1. Approve Minutes from March 7, 2022 Regular Meeting. Motion to Approve: Ginger Miller. Seconded: Kelly Selman. Motion carried 5-0.
- 3.2. Approve March, 2022 Financial Report. Motion to Approve: Kelly Selman. Seconded: Shirley Ballard. Motion carried 5-0.

4. **Action Items - BUSINESS OF MEETING:**

- 4.1. Discuss and approve amending Board Members Terms. Discussed Board member terms in by-laws, we would like to amend terms to no more than two consecutive three-year terms with a one-year break before being able to return (this will match A-Board terms outlined in by-laws). Motion to Approve amending By-Laws: Kelly Selman. Seconded: Olivia Hutchison. Motion carried: 5-0.
- 4.2. Discuss and approve 4<sup>th</sup> of July Fireworks display. Discussed passing on a firework display this year and wait until next year so we can put together a larger event. B Board will not participate with Sky Dive Dallas in their event this year, Olivia Hutchison will notify Sky Dive Dallas. Motion to Approve: Shirley Ballard. Seconded: Olivia Hutchison. Motion carried 5-0.
- 4.3. Discuss and inform Board Members to complete "Open Meeting Act" training online by May 9, 2022. The link for online training done the Office of the Attorney General's Office will be sent out to all board members to be completed by next meeting, May 9<sup>th</sup>.
- 4.4. Update on pond at Wildlife Park. Some citizen volunteers got together and did a great job of cleaning up around the pond area and removed all the trash. There is no update on the pond in regards to improvements, we are still waiting to hear if we got the grant.
- 4.5. Discuss and approve adding a Clean-up Day to the calendar for the Wildlife Park. We will have a clean-up day will be determined at a later date and announced. The B Board will spray and pay for Round-Up. Granite will be spread on the walk-ways, beds cleaned up and mulch replaced. A budget of \$1,300 will be set for supplies. Motion to Approve: Kelly Selman. Seconded: Shirley Ballard. Motion carried: 5-0.
- 4.6. Discuss and approve maintaining planter boxes on W. Grand. This will be discussed at a later date when information is available regarding plants and cost for each planter box. Motion to Table: Shirley Ballard. Seconded: Ginger Miller. Motion carried 5-0.
- 4.7. Discuss and approve Bid Packet for Christmas Lighting 2022. Bid packets reviewed and noted to remove 12 Ft. Christmas install. We will advertise in the paper beginning in April 21, 2022 and run through May 9<sup>th</sup> in various newspaper including the Whitewright Sun. Bid packets notes that existing lights will be used. We will add pole Christmas trees in event lots and Christmas trees at 4-Way will be multi-colored this year. Bright white lights used at 4-way were too bright. Motion to approve bid packet: Kelly Selman. Seconded: Shirley Ballard. Motion carried 5-0.

5. **Informational Reports:** (These reports are for information only. No discussion is appropriate unless there is a specific item listed below or there is a request that the item be placed on a subsequent agenda as a discussion and action item. Sec. 551.0415 of Open Meetings Act):

- 5.1. Board Members Concerns: Lights and a sign need to be added to the Skate Park, this will be placed on the agenda for the next meeting. We need to add one tear-down per year to our annual budget to help the city with city-wide cleanup. Karri Donoho will begin to present updates at City Council Meeting going forward regarding the B Board.

6. **Adjourn:** The meeting was adjourned by Karri Donoho, President at 8:12 PM. Motion to Adjourn: Olivia Hutchison. Seconded: Kelly Selman. Motion carried 5-0.

DATED THIS 4th DAY OF MAY, 2022.

  
Karri Donoho, President

  
Olivia F. Hutchison, Vice President/Secretary