

MEETING MINUTES

NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE
WHITEWRIGHT AREA CHAMBER OF COMMERCE
WAS HELD ON THE 10TH DAY OF NOVEMBER, 2020 AT 5:30 PM
MEETING WAS HELD AT 113 W. GRAND STREET, WHITEWRIGHT, TEXAS.
AT WHICH TIME THE FOLLOWING SUBJECTS WERE DISCUSSED, TO WIT:

1. Attendance/Notice of Meeting:

- 1.1. **Board Members:** Laura Freer, Angie Eads (arrived 5:50 PM), Karri Donoho, Gwyn Jordan, Ashley Schoonover, Nick Castillo, Ginger Miller, Olivia Hutchison (left meeting 6:30 PM)
- 1.2. **Absent Board Members:** Amanda Francis, Sheri Kent, Peggy West
- 1.3. **Guests:** Jamie Bunetto, Independent Insurance Agent w/Benton Luttrell, Mayor Jamie Lawrence
- 1.4. **Notice of Meeting:** To be received and accepted as posted and distributed.
- 1.5. **Called to Order:** At 5:30 PM Laura Freer, President called the meeting to order.

2. **Public Comments:** Jamie Bunetto, Independent Insurance Agent introduced himself and expressed his interest in joining the Whitewright Chamber of Commerce.

Action Items: Business of Meeting:

3. **Consider and Act on Minutes from October 13, 2020 Regular Meeting.** (Corrected date penciled in.)
Motion to Approve: Ginger Miller. Seconded: Gwyn Jordan. Motion carried 7-0.
4. **Consider and Act on October 2020 Treasurer Report.** Motion to Approve: Gwyn Jordan. Seconded: Nick Castillo. Motion carried 7-0.
5. **Consider and Act on Chamber of Commerce Officers and Board Member Tenure Report.** Motion to Table: Gwyn Jordan. Seconded: Karri Donoho. A spreadsheet will be created by Olivia Hutchison with Board Member membership history and dates. Current Board Member list will be updated to include changes. Motion carried 8-0.
6. **Event Discussion(s):**
 - 6.1. Lot Decorations – November 21st a couple of people needed to situate donated truck for decorating after Thanksgiving. November 28th people are need to paint the pumpkins with Christmas colors. All the Fall decorations will be removed from the lot and downtown area, Y around sign and electric sign. December 2nd (around 4:30 PM) donated will be decorated in a Christmas theme with a tree. List of supplies and needs for decorating is needed.
 - 6.2. Text messages will be sent to all reminding board members of volunteers needed with dates and times for lot decorations.
 - 6.3. Movie Night will take place on December 5th and the 12th Polar Express and a Wonderful Life will be played. The city is handling this event and Gwyn Jordan just wanted to let us know they would be possibly be showing the movie in the lot next to the bank.
 - 6.4. Christmas Parade – All need to arrive by 8:00 AM on December 5th. Notice of parade will start running on electric sign November 12th. A 5x7 add will run in Sun newspaper. We will have the Taco Factory and Pie Truck food trucks in the parking lot at the bank. (Bank is ok with us using the lot and using power from the bank.) We need to provide trash cans needed for the food trucks. Goodie bags will be made with candy, holiday theme masks and small toy (Note-More candy is needed). We need to purchase holiday gift bags for the goodie bags (either from Dollar Store or on-line). Notice has been sent to the schools regarding the parade and participation information. Entry Forms were discussed as to whether or not you need them, good reason is entry form will provide us with contact information for future use. We will all wear matching hats and “ugly” Christmas sweaters for the parade.
 - 6.5. The school district contacted Angie Eds about Angel Tree. School district wanted to know if the Chamber of Commerce would be participating in the Angel Tree plus a couple of the churches in town will be participating in this. Kentucky Town will not be participating this year so they need help. Good Fellows (through schools) will be organized through the city. Maybe we should have the Angel Tree here in this office and send blast out an email. The universal name that we should be using is Whitewright Angel Tree. Note - these types of donations (scholarships, Angel Tree, graduating seniors etc.) need to be added to our annual membership drive. Karri also mentioned that we should talk to Kings Trail. Kings Trail has

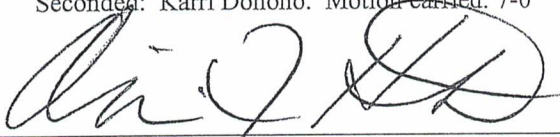
a separate program they put together. The Chamber of Commerce will donate \$500 to the Angel Tree. Motioned by: Karri Donoho. Seconded by: Ginger Miller. Motion carried: 7-0.

Informational Reports:

7. Board Members Concerns:
 - 7.1. QuickBooks online will be used going forward. Laura Freer and Amanda Francis will have online access to QuickBooks.
 - 7.2. Spreadsheet created for the Annual Golf Tournament needs to be updated to include expenses. KSA Engineering needs an invoice sent to them for the Golf Tournament fees.
 - 7.3. Company Tee signs used for Golf Tournament need to be updated to include contact information or add QR Codes to each company signs. Company Signs need to be ordered for new members.
 - 7.4. Board Members rules and regulations were discussed according to the Chamber of Commerce By-Laws.
 - 7.5. We should start using Facebook for messages, some people are not getting their text messages on time.

Action Items:

8. Adjourn: Meeting was adjourned by Laura Freer, President at 7:12 PM. Motioned: Ashley Schoonover. Seconded: Karri Donoho. Motion carried: 7-0

A handwritten signature in black ink, appearing to read 'Olivia F. Hutchison', written over a horizontal line.

Olivia F. Hutchison, Secretary